

HIGH DESERT WIND

High Desert Chapter ASMC
Newsletter



American Society of
Military Comptrollers



CHAPTER PRESIDENT'S MESSAGE

by Dee Cameron

3rd
Quarter
FY08

President's Message:

Hello and Good bye. I want to thank all of you for voting for the new and returning High Desert Chapter, Executive Board Members. They are looking forward to the New Year and getting some things accomplished. I have had a great two and a half years as President and will soon turn over that job to Maj Michael Rooney, you're newly elected President. Since he is currently deployed your new the 1st Vice President, Anita Rennie, will be handling his duties until his return.

The National Professional Development Institute (PDI) was held in Orlando Florida this year with more than

3500 attendees for four days which included a full day of Air Force activities. I am proud of the fact that we received the Chapter Five Star Award as well as an award for our Chapter Newsletter and the Community Service awards for 2007. We will be asking for a volunteer to take on the responsibility of putting together the Five Star competition submission again this year, ensuring all the paperwork and collection of information is completed and sent to National before the deadline. We should strive for the Distinguished Chapter award this year.

There were a number of great speakers and events during the week and everyone who attended will be writing a paper to be printed

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in the newsletter and/or they may be asked to do a five minute talk during one of the meetings. Thanks to the members who attended and volunteered to work as Instructor Assistants; this helps out the hosting chapter and makes a little money for our local chapter. We will be looking for volunteers for next year in San Antonio, Texas.

Several members attended a seminar on chapter management and picked up some pointers to help with membership and publicity which they shared in our June meeting and will continue to share with the chapter over the next couple of months. Again, just a reminder that participation in chapter committees and activities gets you points toward attending PDI.

I want to thank everyone who has helped the chapter by attending meetings, volunteering for committees, helping with set up and cleanup after lunches, working

on the constitution and by-laws, as well as attending audio conferences.

See you at the General Membership Meetings, and as always, if you have any thoughts comments or suggestions please let one of the Board Members know. They can't fix or make things better unless you let them know that it is broken. Remember it is your Chapter and you have a say in how it is run, you just have to take the time to speak out or let one of them know. The executive board members are here to help you make the most of your ASMC experience.

Thanks again and see you at the Meetings

Russine Cameron
Chapter President

SPECIAL EXPENDITURE:

I am pleased to announce that the membership has approved the Board to spend a maximum of \$625 to have a CPA firm help us complete our Request for Tax Exempt Status (a 28 page form) and file our taxes (for the initial time). The execution of this will be discussed at the next Board Meeting - which will be a joint meeting with the old and new Board Members in attendance. It will be held on Tuesday, July 1st at 9am in the Director's Conference Room in Bldg 2800. The new Board will officially be installed at the July membership meeting (Wed, July 16th).

Rebecca Pease



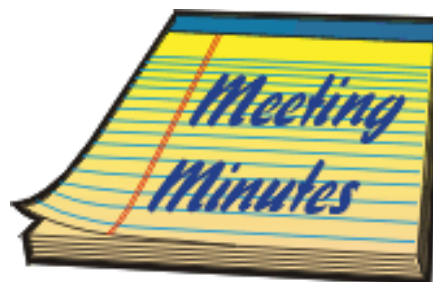
YOUR NEW CHAPTER BOARD OF DIRECTORS

President	Maj. Michael Rooney
1st Vice President (Membership)	Anita Rennie
2nd Vice President (Programs)	Charlotte Phillips
3rd Vice President (Nominations)	Toni Culver
Secretary	Jackie Burdian
Treasurer	Zarie Flemig
Events Coordinator	Kathleen Augustine

General Membership Meeting Minutes High Desert Chapter(ASMC), Edwards AFB, CA 16 April 2008

Officers Present:

Dee Cameron	President
Anita Rennie	1 st Vice
Rebecca Pease	2 nd Vice
Lt Darvill	3 rd Vice
Toni Culver	Secretary
Zarie Flemig	Treasurer
Kathleen Augustine	Events Coordinator



Business

- Meeting called to order by Dee Cameron @ 1150.

(continued on next page)

Secretary

- Minutes were emailed to members on 15 April for review. Motioned was made by Rebecca Pease to accept minutes as written. 2nd by Anita Rennie and Richard Phillips. Motioned passed.

Treasurer's Report

EFCU checking \$3,267.33
Scholarship Fund \$3,262.10

Money Market

Pentagon FCU \$13,635.66
EFCU \$5,477.65

Membership

- We have one new member, Jackie Burdian.

Events Coordinator

- Next month's menu will be Popeye's Chicken.

PDI

- Please provide a copy of your orders to Rebecca Pease
- 35 letters were sent to corporations requesting donations for the Silent Auction. We have received 4 negative replies and 1 contribution from Panera Bread - \$60 value

Next Month Meeting:

- 21 May 2008 -
- Speaker - TBD
- Anita mentioned the possibility of a membership drive at the BX, Subway or even Bldg 2800

New Business

- Constitution and By-Laws should be approved by Services this month. They have asked us to take out Raffle/Gambling
- Elections for new officers will be held in June, There are 7 positions. We have received interest in 3 of the offices – President, 1st Vice, 3rd Vice
- The High Desert Chapter newsletter is available online at highdesertASMC.org
- May 8th – audio conference, "Congress and the Defense Budget", Dee will send an email to see if there is an interest

Scholarship Committee:

- Nancy Watcher – chairperson
- Results of the vote – 4 scholarships will be awarded this year



- The four high school scholarship winners are:
 - Andrea Collins, Desert High School
 - David Evans, Desert Christian High School
 - Maddie Foster, Desert Christian High School
 - Channel Wright, Pete Knight High School
- Ms. Collins and Mr. Evans applications were submitted to National for competition at the national level
- Toni Culver will attend the awards night on 30 April 21, 2008 at Pete Knight High School to make the presentation to Ms. Wright.
- Nancy Watcher will attend the awards night at Desert Christian High School to make the presentations to Mr. Evans and Ms. Foster.
- Bill Collins has volunteered to make the presentation to Ms. Collins at Desert High School if there is an awards night.
- All 4 winners will be invited to attend our June meeting.

Speaker:

- We viewed/listened to a 2007 PDI video – Planning for Work after Retirement

Meeting adjourned @ 1230

Toni Culver
Secretary

Approved / ~~Disapproved~~

<h2 style="margin: 0;">HIGH DESERT CHAPTER EXECUTIVE BOARD MEETING MINUTES</h2>

MINUTES 6 May 2008

Officers and Committee Chairs Present:

Dee Cameron	President	
Anita Rennie	1 st Vice (via phone)	
Rebecca Pease	2 nd Vice	
Lt Darvill	3 rd Vice	
Toni Culver	Secretary	
Zarie Fleimg	Treasurer	
Kathleen Augustine	Events Coordinator	<i>(continued next page)</i>



Meeting called to order at 0912

Rebecca reported that our Constitution and By-Laws were adopted by JAG on 14 Apr and Services on 2 May. They did want us to modify a few things. Rebecca sent an email dated 13 May 2008 with the recommended changes.

Zarie reported we need to apply for a Tax Exempt Status with the IRS. This requires us to complete Form 1023. After submission of this form, we need to complete Form 990(EZ). Form 990(EZ) is like a personal 1040, which is required every year. Forms are very intense. We are going to seek the assistance from a tax attorney. Anita and Rebecca will make some contacts and get back with us.

Rebecca reported we nominations for the upcoming elections. Every position has at least one member running. We will keep the nomination period open till the end of May, with the election being held in June and the new board to be seated at the July meeting.

There was a motion to send up to \$250 for PDI giveaways. 4 yes, 3 no. Passed.

There was a motion to purchase a gavel. 5 yes. 2 no. Passed.

There was a motion to purchase certificate holders and paper. Passed.

The check that was issued to the AF-FTC Museum for purchasing a brick at the Century Circle has not been cashed. Dee will contact the Museum.

Next meeting is May 21st.

Fran Thompson will speak to us on Financial Assessment Board.

The board voted on and passed a motion to pay for lunch for the members once a quarter, beginning with May's lunch.

June's meeting will be the 18th. We will PDI Recap/Share along with possibly making presentations to our 4 high school scholarship winners.

July – install new officers

August – Possibly have a picnic

Meeting adjourned @ 1000
Toni Culver, Secretary

Approved / ~~Disapproved~~



Andrea Collins

CHAPTER SCHOLARSHIP WINNERS 2008

Chanell Wright \$500 Knight High School
Maddie Foster \$500 Desert Christian High School
David Evans \$500 Desert Christian High School
Andrea Collins \$500 Desert High School

CHAPTER:

Kathleen Augustine \$500 Chapter Member Continuing Education Scholarship



Chanell Wright



MEMBER'S ARTICLE

107 Advanced FM Microsoft Desktop Toolset - PDI

By Manuel Dominguez, AFFTC/FMC

The class mostly presented information on Excel, but did touch a bit on Pivot Tables, Power Point Presentation. I'm sure that most of us have experience and some type of training on the MS Office. With the transition from MS Office 2003 to 2007, this material is very beneficial to anyone who works with the MS Office 2007 Excel & PowerPoint. All the tips and time saving shortcuts were provided by DOD employees who either knew of a shortcut or just happen to stumble upon an easier way of doing something. This material can be applied by anyone, especially those in the financial community.

The presentation was very free flowing with good audience interaction. Lots of questions were asked on the material being presented. A cool thing about the presentation was that some of the people who contributed to the compilation were also in the audience and were able to provide quick answers on the spot.

A CD was provided with the presentation which includes tips covered in the class as well as other material not covered in the class. The cd material covers MS office 2007 and a bit on 2003. I have taken some of the MS Excel 2007 classes on base to get familiar with the new software, but I still found it to be a bit difficult to get around with the new layout. Included in the cd is a "translation" between Excel 2003 and 2007 which shows you how to navigate Excel 2007 with relation to 2003. Detailed Screen shots are provided to get you familiar with 2007.

I do believe that MS Office 2007 is better, but I still need learn were to find things. Of all the classes that I attended, I found this one to be the most informative and one that could be put to use right away. Overall, the material was presented in a straight forward and concise manner. I would recommend this class anyone especially anyone looking for an easier way to navigate MS Excel 2007.



MEMBERS MEETING

21 May 2008 MINUTES

Officers Present:

Dee Cameron	President
Anita Rennie	1 st Vice
Lt Darvill	3 rd Vice
Toni Culver	Secretary
Zarie Flemig	Treasurer
Kathleen Augustine	Events Coordinator

Business

Meeting called to order by Dee Cameron @ 1150.

Secretary

Minutes were emailed to members on 21 May 2008 for review. Motioned was made by Phyllis Wright to approve the minutes as written. Edie Morris 2nd the motion. Passed.

Treasurer's Report

EFCU checking \$3,208.67
Scholarship Fund \$3,264.11

Money Market

Pentagon FCU \$13,798.42
EFCU \$5,477.65

Membership

Lt Darvill distributed a paper on the advantages of becoming an ASMC member along with a copy of our awarding winner newsletter.

Events Coordinator

Next month the menu will be pizza.

PDI

Next Month Meeting:

Jun 18 –
Topic – PDI Share and possibly have the high school award winners attend our meeting.



New Business

Discussion on the Insurance Liability – we will contact a specialist in this matter.

Nancy Watcher presented our continuing education scholarship to Kathleen Augustine.

We will not participating in the Silent Auction at the PDI. We received only one donation from Panera Bread.

Dee Cameron and Toni Culver donated a basket of goodies to go along with the Panera Bread certificate. The door prize was won by Lt Darvill.

For the first time in a long time, we had a guest, Debra Lawrence from Comm. Group.

In order to run for office or vote, a member must be in good standing as a local and national member of ASMC.

Speaker:

Ms Fran Thompson, AFFTC Senior Financial Functional, gave us a very informative briefing on the Financial Assessment Board here at Edwards.

A \$20 check will be sent to the Salvation Army in Fran's name.

Meeting adjourned @ 1240

Toni Culver
Secretary

Approved/~~Disapproved~~

**HIGH DESERT CHAPTER
EXECUTIVE BOARD MEETING MINUTES**

MINUTES 3 June 2008

Officers and Committee Chairs Present:

Dee Cameron	President
Anita Rennie	1 st Vice (via phone)
Rebecca Pease	2 nd Vice

Toni Culver	Secretary
Kathleen Augustine	Events Coordinator

Meeting called to order at 0905

Rebecca reported the following will be on the ballot for the upcoming elections:



RUNNING FOR CHAPTER BOARD OFFICES

President – Major Rooney and Dee Cameron

1st Vice - Anita Rennie

2nd Vice - Reshi Constant and Charlotte Phillips

3rd Vice - Sandra Griggs and Toni Culver

Secretary – Jackie Buridan

Treasurer – Zarie Flemig and Bill Collins

Events Coord – Kathleen Augustine

(UPDATE - SEE ELECTION RESULTS PAGE 3)

We need to get a cost on the insurance liability – open

A1C Seth Rhow has offered to help with the newsletter. Dee will present this to Sam White.

Tax Exempt Status - This requires us to complete Form 1023. After submission of this form, we need to complete Form 990(EZ). Form 990(EZ) is like a personal 1040, which is required every year. Forms are very intense. Contact

was made with Jackson Hewlett, their estimated fee is around \$1500, and Rebecca is going to contact Burkey & Cox. Dee reported that Debbie Bower thinks we file for this exemption. Dee will check on this. We need to file for exempt status; this is part of 5 Star.

Next meeting is Jun 18th. We will PDI Recap/Share. Anita will speak on “25 ways for a More Dynamic Chapter”. Nancy Watcher will invite high school award winners to lunch. View slide show from pictures taken at the PDI.

July – install new officers
Need chairs for the following committees:
Scholarship, Awards, and 5 Star

August – Possibly have a picnic

Meeting adjourned @ 0945
Toni Culver, Secretary

Approved/~~Disapproved~~

MEMBER’S PDI ARTICLE

**By
Zarie Flemig**

25 Ideas for a Dynamic Chapter

This was the name of a course I took while attending the PDI 2008 in Orlando, Florida from May 27 to May 30. This course was designed to help various chap-



ters of the American Society of Military Comptrollers build more dynamic and exciting local groups. Much of the presentation was designed to show how local chapters can be more proactive in holding meetings so that members will feel some sense of involvement and the meetings will be rewarding as well as informational.

For instance, one of the suggestions from the Power Point was for local chapters to reward participation through various means. One example was to award prizes to members to show the Chapter's appreciation. Prizes such as gift cards, tech gadgets, and free lunches were suggested. Another point brought forward was the need for local chapters to reward and recognize volunteer activities. Again, different rewards could be offered but one of the main points to rewarding volunteers was to lead them into membership within the chapter.

The other part of this training I really enjoyed was the emphasis on being proactive in working towards a healthy chapter. Rather than sit around and let things happen, we should be doing whatever it takes to make our chapter more active and have a larger membership. I think it will be a good idea for our chapter to have a meeting to explore the various ways we can increase membership and make participation more entertaining for members.

Zarie Flemig

MEMBER'S MEETING

18 June 2008 MINUTES

Officers Present:

Dee Cameron	President
Rebecca Pease	2 nd Vice
Lt Darvill	3 rd Vice
Toni Culver	Secretary
Zarie Flemig	Treasurer
Kathleen Augustine	Events Coordinator

Business

Meeting called to order by Dee Cameron @ 1152

Secretary

Minutes were emailed to members on 17 June for review. Motion was made by Sam White



to approved the minutes as written. 2nd by Nancy Wachter. Approved.

Treasurer's Report

EFCU checking \$3,213.67
Scholarship Fund \$3,266.19

Money Market

Pentagon FCU \$13,798.42
EFCU \$5,477.65

Membership

Lt Darvill has updated the membership roster. Rebecca needed a copy and now has one.

We have a new member – Charlotte Phillips.

Events Coordinator

Lt Darvill won the free lunch. We will be having Subway next month.

PDI

PDI 2008 TDY vouchers and talking papers are due to Rebecca and/or Sam White by 31 Jul. Talking papers should be 250 words or more. Sam will post papers on our web page. 2008 PDI Orlando workshops have been posted online.

Next Month Meeting:

15 Jul 2008

New Business

The election for new officers closes on Friday, 20 Jun. The races are close. Results will be posted next week.

Tax exempt status is a requirement for 5 Star. We are not under the National umbrella.

Old/New board will meet to go over the tax forms before taking them to B / Cox. Liability insurance – statement of understanding, email to Lt Darvill.

Speaker:

Dee spoke to us about one of the workshops she attended at the PDI, “25 Ideas for a More Dynamic Chapter”. Some of the suggestions were marketing, networking, instead of lunch meetings maybe a morning coffee and donut meeting, free lunches, having meetings at different locations, member incentives, etc....

Meeting adjourned @1230

Toni Culver
Secretary

Approved/~~Disapproved~~